

**THE DEPARTMENT OF EARLY EDUCATION AND CARE
SUBSIDIZED CHILD CARE
APPROVED BREAK IN CARE FORM**

Date: _____ FID: _____

Name: _____

Name(s)
of Child(ren): _____

Address: _____
ADDRESS CITY STATE ZIP CODE

Phone: _____ E-Mail: _____

Subsidy Administrator Agency Name : Child Care Choices of Boston

Subsidy Administrator Staff Member: _____

Phone: _____ E-Mail: _____

The Department of Early Education and Care (EEC) allows parents to request an Approved Break in Care for up to 90 days. An Approved Break in Care will allow you to suspend your financial assistance for child care for up to 90 days without having to place your name back on EEC's income eligible waitlist.

I, _____, am requesting an Approved Break in Care beginning on
PRINT PARENT NAME
_____ and understand that my child(ren) must be back in care no later than
DATE
_____. This request is for all of my children _____
DATE PARENT'S INITIALS

OR _____
LIST CHILD(REN) TO BE PLACED ON APPROVED BREAK

I understand that this is a short term break in my subsidized child care and if I fail to re-enter subsidized child care by the agreed return date above then I will be required to place my name on EEC's income eligible waitlist to receive any additional funding. Furthermore, I understand that if I fail to return to care prior to the above referenced date, EEC will consider this as an abandonment of subsidy.

_____ I have been offered an Approved Break in Care but I am rejecting the offer. I understand that any days my child does not attend will count as an Absence and that **I shall be responsible for payment of Absences exceeding 45 Days** at the daily reimbursement rate paid by the Commonwealth. This payment is in addition to my normal Parent Fee and shall include any additional fees paid by EEC on behalf of my Child, including but not limited to the cost of transportation, , and QRIS bonus.

PARENT SIGNATURE

DATE

If you have any questions about this action, please first speak with the Subsidy Administrator listed above.

Effective Date: March 1, 2019